

Acceptable Use Policy for Technology



Comanche Independent School District

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Comanche Independent School District (CISD) is pleased to offer technological opportunities to our Stakeholders, including but not limited to staff, students, administrators, and community members. We believe these services will offer vast, diverse, and unique resources to CISD Stakeholders. Our goal is to promote educational excellence in CISD by facilitating resource sharing, innovation, and communication. CISD technology users are expected to use technology resources in a safe, meaningful, and responsible way as digital citizens.

In accepting the CISD Acceptable Use Policy, Stakeholders acknowledge the following rules and conditions:

- CISD Stakeholders will use technology resources productively and appropriately for school-related purposes. They will avoid using any technology resource in such a way that would disrupt the activities of other users.
- CISD Stakeholders will not use CISD resources for political advertising, lobbying or campaigning.
- CISD Stakeholders will not use CISD resources for the promotion of commercial goods or services for personal gain.
- CISD Stakeholders understand that all CISD equipment, networks, and assigned accounts are the property of CISD and are monitored.
- CISD Stakeholders will use digital communications (email, texting, video, and photo-sharing apps) with the understanding that they are creating a digital representation.
- CISD Stakeholders understand that assigned account information is personal and private, and they should not share that information with other Stakeholders or unauthorized persons. Stakeholders should use only their assigned accounts to access the CISD network and applications.
- CISD Stakeholders will use appropriate language. The use of vulgar language could result in disciplinary action.
- CISD Stakeholders are strictly forbidden to use CISD technology resources for illegal activities. Using CISD technology resources for illegal activity could result in disciplinary action.
- CISD Stakeholders understand that CISD administrators will deem what conduct is inappropriate use if such conduct is not specified in this agreement.
- CISD Stakeholders understand that using or attempting to circumvent CISD filters through a Proxy, VPN, personal Hotspot, etc., is strictly forbidden and will result in disciplinary action.

Technology will be used in accordance with the laws of the United States and the State of Texas.

CISD Administrators could take disciplinary actions should Stakeholders misuse the CISD technical resources. CISD will cooperate fully with local, state, or federal officials in any investigation concerning or relating to the misuse of electronic communication systems:

- Criminal Acts - These include, but are not limited to, “hacking” or attempting to access technology systems without authorization, harassing emails, cyberbullying, cyberstalking, pornography, child pornography, vandalism, and/or unauthorized tampering with technology systems.
- Libel Laws - Publicly defaming people through published materials on the Internet, email, etc.
- Copyright Violations - Copying, selling, or distributing copyrighted materials without the express written permission of the author or publisher (users should assume that all materials available on the Internet are protected by copyright), and/or engaging in plagiarism (using others’ words or ideas as your own, including content developed by generative artificial intelligence (AI)).
- Confidential or High-Risk Information - Stakeholders will adhere to the Family Educational Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act (HIPAA) regarding Stakeholders’ information.

The use of Artificial Intelligence (AI) tools:

- Stakeholders understand that AI should only be used to complete assignments with permission and guidance from the teacher(s).
- Stakeholders understand that under appropriate circumstances, AI tools can be effectively used as a supplement to and not a replacement for traditional instructional and learning methods.
- Stakeholders understand that the expectation is to produce original work. Any AI-generated content should be cited properly.
- Stakeholders will refrain from using any personally identifiable information when using AI tools.
- Stakeholders will refrain from using AI tools to conduct or support copyright violations, cheating, plagiarism, or any academic dishonesty.

Personal Devices:

To protect student and staff privacy, maintain network security, and ensure equitable access to technology, CISD does **not permit the use of personal or privately owned devices** (such as laptops, tablets, or gaming systems) on district campuses or connected to district networks. Students must follow the CISD Cell Phone Policy at all times.

All technology used for learning purposes must be district-issued, managed, and supported.

Protection Agreements:

CISD provides a device to students and staff.

- Students and Staff agree to never leave devices unattended or loan to another user.
- Students and Staff agree not to disassemble any part of CISD devices or attempt any repairs.
- Students agree to leave the device in the provided protective case.
- Students and Staff agree not to place decorations (such as stickers, markers, etc.) or write on a CISD device, power cord, or carrying case.
- Students and Staff agree to pay damage repair fees for any neglect:
 - Damage repair fees will be charged, but will not exceed the actual cost of the parts. Damages include, but are not limited to, cracked screens, missing keys, cracked casings, lost chargers, replacement chargers, and destruction of the school-provided Chromebook case, among others. Invoices for the actual cost of parts will be emailed/mailed to the student's address on file.
 - Seniors must clear all fees before participating in graduation.
 - Outstanding fees will result in the non-issuing of a CISD device.

The CISD Stakeholder understands and will abide by the rules of the Acceptable Use Policy for CISD Technology. Stakeholders understand there are consequences for violating these rules. Should a Stakeholder commit a violation, they understand the consequences of their actions could include suspension of technology privileges, disciplinary action, and/or referral to law enforcement. In consideration for the privilege of using CISD devices, the electronic communications system, and in consideration of having access to the public networks, I hereby hold blameless and release from any liability, Comanche Independent School District, its operator, and any institutions with which they are affiliated, from all claims and damages of any nature arising from my use of, or inability to use, the system, including, without limitation, the type of damages identified in the District's policy and administrative regulation. I hereby permit CISD to implement programs, hardware, and software as needed to enhance the educational experience.

Comanche Independent School District Student/Parent (Guardian) Mobile Device Loan User Agreement

In this agreement, “we”, “us”, and “our” mean Comanche Independent School District. “You” and “your” mean the parent/guardian and student enrolled in Comanche ISD. The “property” is a mobile device owned by Comanche Independent School District with the following serial/asset tag number.

Term:	You will comply at all times with the Comanche ISD Acceptable Use Policy, incorporated herein by reference and made a part hereof for all purposes. Any failure to comply may terminate your rights of possession effectively immediately, and the District may repossess the property.
Title:	Legal title to the property is in the District and shall at all times remain in the District. Your right of possession and use is limited to and conditioned upon your full and complete compliance with this Agreement and the Parent/Student Mobile device Handbook.
Loss or Damage:	If the property is damaged, lost or stolen, you are responsible for the reasonable cost of repair or its fair market value on the date of loss. Loss or theft of the property must be reported to the District by the next school day after the occurrence.
Repossession:	If you do not timely and fully comply with all terms of this Agreement and the Parent/Student Mobile device Handbook, including the timely return of the property, the District shall be entitled to declare you in default and come to your place of residence, or other location of the property, to take possession of the property.
Terms of Agreement:	Your right to use and possess the property terminates no later than the last day of the school year unless earlier terminated by the District or upon withdrawal from the District.
Appropriation:	Your failure to timely return the property and the continued use of it for non-school purposes without the District’s consent may be considered unlawful appropriation of the District’s property.

Mobile Device Invoices

Guardians will receive an invoice for loss or damaged equipment to the email address on file through Parent Portal. If the student has received an Invoice for computer repairs, cases, and/or power cords, payment is expected when school starts or upon registration. Computers will not be issued until payment is made or a payment plan is established.